



Colorado Wild Public Lands

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coloradowildpubliclands@gmail.com

coloradowildpubliclands.org

NON-PROFIT DIRECTOR

If you are looking for meaningful work, this is the opportunity to join a small and exciting nonprofit organization led by an engaged board of directors working to ensure public lands stay *public* and accessible.

BACKGROUND

Colorado Wild Public Lands (CWPL) strives to keep public lands open and accessible. Founded in 2014 and based in Basalt, CO., CWPL is dedicated to improved public lands stewardship and management. A particular focus of our efforts is ensuring that public land exchanges are transparent and serve the public interest. We operate as watchdogs to protect the quality of, and access to, public lands in the state of Colorado.

CWPL is seeking an inspired leader to build upon and elevate its mission. The successful job applicant demonstrates a high level of dedication to advocacy, leadership, and a willingness to learn and grow.

The Director will work with the CWPL Board of Directors to increase organizational programming and capacity, public participation, and membership. This is a salaried, full-time position offering health benefits and room for growth.

Some travel around the state will be necessary.

Hybrid or remote work options will be considered. However, to ensure mission alignment, candidates must be based in Colorado and have lived here a minimum of one year.

POSITION OBJECTIVES

- Advance organizational programming related to land exchanges and other projects,
- Increase CWPL membership and engage with new stakeholders in Colorado communities,
- Direct organizational fundraising efforts,
- Further develop the Board of Directors by adding new members and engaging the Board via new leadership and volunteer opportunities,
- Organize occasional public events,
- Increase CWPL's exposure and recognition as experts in land exchanges
- Foster partnerships with other stakeholders engaged in public lands issues.

POSITION RESPONSIBILITIES

- Technical duties:
 - Collaborate with the CWPL Board and outside partners to analyze and engage with public land management NEPA processes, including preparing analytical comments, submitting protests, and managing FOIA requests,
 - Lead special projects including the creation of a public land exchange database,
 - Organize and lead public engagement meetings,
 - Collaborate and cultivate partnerships with experts, other organizations and individuals to vet public lands management proposals.
- Development duties:
 - Lead fundraising efforts and secure gifts with support from the Board of Directors,
 - Manage donor relationships and donor cultivation efforts,

- Seek out new grants to apply for and manage CWPL's awarded grants,
- Organize fundraising and public engagement events such as CWPL's annual birdwatching event on Colorado Public Lands Day,
- Administrative duties:
 - Manage social media, email, website, and other communication/public engagement efforts,
 - Organize and help lead Board of Directors meetings,
 - Respond to all emails and communications CWPL receives,
 - Compile quarterly newsletters and annual reports,
 - Manage donor database, bank accounts, and accounting software.

PREFERRED SKILLS AND QUALIFICATIONS

- Passion for and ability to effectively communicate the organization's mission,
- Educational background and/or experience in environmental policy or public lands management or advocacy and organizing; background with NEPA and FOIA is a plus,
- Demonstrated success in fundraising, developing new revenue streams, and improving financial results,
- Detail-oriented and well-organized,
- Experience with grassroots campaign development, particularly in the environmental/public lands field,
- Strong written and oral communication skills,
- Proficient computer and social media skills,
- Hold a Bachelor's degree or greater, or demonstrable equivalent experience,
- Experience working with boards and non-profit management,
- Self-directed, eager to create impact, and curious to learn.

SALARY RANGE:

- \$60,000 - \$70,000

BENEFITS

- Somewhat flexible schedule,
- Monthly health insurance stipend,
- 10 vacation days in addition to 11 statutory and discretionary holidays,
- Professional development and merit increase opportunities,

Please submit your application to coloradowildpubliclands@gmail.com with "Director Application" in the subject line by June 26, 2023. In a single PDF, saved as "LASTNAME_DIRECTOR" please include your resume; a cover letter; and 2-3 writing samples illustrating: grant writing, technical writing, and/or general communication. For further information, see coloradowildpubliclands.org